

**DE-DC-MD ASFAA Historical Society Committee
Minutes of August 18, 2005 meeting**

Committee met on August 18, 2005, and discussed the following items:

- Files 2001-2003 Eric Mayo will provide to Gary Spoales
- Contact Secretaries of Association Liz Urbanski and Kim Strictler for years 2003 to present
- Need Treasurers report for 2000 to present
- Newsletters needed. Contact Paul Gordon, pgordon@atacorp.com, phone 570-748-3336 re copies of all electronic newsletters. Gordon will provide to Jacqui
- Roscoe Dann will provide materials in 1989 memo re identifying documents for historic worth (will use info for check list)
- Gary will contact Bob Foulz for info on Wendy Barron or Marilyn Ambrose to serve on Committee
- Check list of materials needed
- CDs will cost \$1-2.50 for burning 400 CDs.
- Check documentation for Phyllis Chernault as Lifetime Awards Recipient.
- Melissa Gregory's husband, Mark Gregory, may be able to help in burning CDs.
- Jacqui will update service awards.
- Jacqui will send email to membership regarding pics of Marilyn Brown (at Montgomery College)
- Ken Howard and Cheryl Watson to update Omega Members. They will go to Google to check deceased members and former members of association to ascertain what they are doing.
- Schedule Reading of report
- Ken Howard to write Larry DiGregorio tribute and update Omega members
- Schedule Reading Day to review News & Views newsletters for info on facts, figures, history of assn
- Gary will tell what is missing from Newsletters
- Checklist for DE-DC-MD ASFAA Secretary
 - 1) Secretary Minutes
 - 2) Treasurer Reports – All financial Statements
 - 3) Award Receptient Names
 - 4) List of Executive Board
 - 5) By-Law and Policy Changes
 - 6) Hard copy of Newsletters
 - 7) Association Firsts
 - 8) Conference Programs

Committee members are:

Jacqui Daughtry-Miller Roscoe Dann Herm Davis

Ken Howard Gary Spoales Cheryl Watson

Respectfully submitted,

Jacqueline G. Daughtry-Miller
Historian