

ELECTRONIC SERVICES COMMITTEE  
END OF YEAR REPORT  
JUNE 6, 2004

The committee held one meeting and one conference call. Committee members included Pete Malinowski, Taisha Winters, Jason Van Sickle, and Cory Ziegenfuss.

The Association's website continues to evolve as the primary vehicle for membership communication. This year the following items/enhancements were placed on the website:

- Fall Conference registration and results calculations to Membership Committee chairperson
- Nominations form
- Scholarship form
- Newsletter
- Election ballot, voting functionality and results calculations to Nominations Committee chairperson
- Chair Access Functionality provided to Executive Board, which provides committee chairs access and the ability to manage and maintain their specific committee's information
- Spring Conference registration results calculations to Membership Committee chairperson
- Long Range Planning survey and results calculations to chairperson
- Support Staff registration form
- Diversity Workshop form
- Listserv Policy and Privacy Clause
- Updated Sponsor List
- Various correspondence posted to the listserv

Enhancements Pending ATAC Cost Assessment:

- Posting of Policies & Procedures to website under governing documents. (Format for the policies and procedures, do you want that put up as a pdf file or as html with pages, links, etc.? Also, will you be providing that document as a Word doc?)

- Posting a Speakers Bureau (approximately 4 pages) to the website, with links to speakers on the list
- Posting a page which identifies committee expectation
- Using the EASFAA website as an example, incorporating a location on the website for REGIONAL RAMBLINGS, JOBSITE, and NOTES OF INTEREST, with instructions are how to access and utilize these areas.